

Family Coordinator

Job Summary: The Family Coordinator provides meaningful partnerships with families and youth with the goal of improving functioning in their homes, schools, and communities. This employee contributes to the prevention of opioid-related overdose, increase access to treatment, reduce stigma and support families affected by opioid crisis. The Family Coordinator promotes coordination and integration of family-centered care, facilitate participation and involvement of the entire family toward treatment and recovery and connect families with supportive services. This employee will ensure compliance with safe work practices and maintain safe environments in compliance with established agency

standards, licensing regulations and generally accepted practices.

*Employees required to use their personal vehicles in certain circumstances

Pay: \$17.00-\$18.00/hour

Job Requirements:

- Requires Bachelor's Degree in Psychology, Social Work, Sociology, Education, Criminal Justice, or related human services field
- Must pass Criminal Investigation Background and DHHR background check.
- Must have a valid driver's license and proof of automobile insurance as required by law.
- Excellent service orientation and social perceptiveness skills
- Proficient and accurate documentation
- Ability to give clear instructions
- Knowledge of understanding human reactions
- Work well in a team environment
- Knowledge of crisis management strategies
- Good writing and communication skills
- Ability to work non-traditional hours, including evenings and weekends